To: Dr. Gilmetdinova,

Head, Office of International Affairs

From:

Full name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student group #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Application for a residence registration

I would like to be registered at the following place of residence: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please, find the following documents to support my registration application:

* Two copies of passport (identification document)
* Two copies of visa (*if applicable*)
* Two copies of previous registration slip (*if applicable*)
* Medical insurance card valid in the Russian Federation
* Student dormitory pass *(for students living in a university)*
* Rental agreement *(for students renting an apartment)*
* Copy of study agreement *(only for CIS member countries)*

The processing of the visa will begin on the date when ALL documents are received by the Immigration Department of the Russian Ministry of Internal Affairs and not when the application is first received by our office.

 Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_ /\_\_\_\_\_\_\_\_\_ /